



**Minutes of Plymouth Ramblers Committee Meeting at East End Community Centre**  
**Saturday 5 April 2025, 10.00 am**

**Attendees:** - David Bricknell (Secretary), Richard Cockroft (Treasurer), Janet Gordon (Chair), Jenny E Goss (Footpath Officer and minute taker), Lisa Hughes (Webmaster), Olwen Knowles (Membership Secretary), Bev Dickinson (Walks Secretary).

Apologies: - Sue Dyson.

1. Janet opened the meeting.
2. Approval of minutes from January meeting and matters arising: -

Minutes approved.

AP1: -done

AP2: -done

**AP3:** - Need to establish how the social fund and treasurers fund can be used (i.e. can organised PR holidays be put through treasurers' account?) – ongoing.

**AP4:** - Bev added as a committee member. Further AP for Janet/Jenny to check back to January as not sure what was meant by 'terminology'?

**AP5:** constitution rules – being covered later in this meeting.

**AP6:** -being done (minutes to be added to website).

AP7: -done

**AP8:** - Olwen to find out if personal email addresses of members can be shared ? -ongoing

AP9: -done

AP10: -done

**AP11:** -first aid course investigations – ongoing

AP12: - done

Meetings – request to vary days hours. July meeting to stand, then look to vary.

3. Treasurers report and accounts: - RC met with Charles and gained many files etc. RC now has access to bank accounts along with JG and DB. £1100 in account,

income each year is about £400. This amount will not be topped up by 'Ramblers' unless spent by the group. Conversation around how this money could be used (first aid kits, group holiday?).

**AP**—OK to liaise with SD to investigate PR holiday using 'Ramblers Worldwide Holidays'

**AP**-RC to work on a group budget.

**AP** -RC to discuss and support SD with the social fund.

**4. Reports** included in the agenda with the addition here of:-

(a) Membership Secretary -310 members to date.

**AP**-OK and LH to review mailerlit list of members and look at ways to analyse data and easier method of issuing 'welcome' letter.

(b) Walks secretary- BD is settling into her new role. So far 2 of the new trainees have added walks.

**AP**- reminder emails to go out for walks to be added to the programme. BD would like a list of attendees from the navigation course.

(c) ROW -nothing further to add.

**AP**-JEG to issue details around the Plymbridge to Bickleigh footpath closure – done.

(d) Social Secretary – anniversary celebrations to be celebrated at the 'last supper'.

**AP**-JEG to source club cloth badges.

(e) Webmaster – report to be attached.

DB interested in the demographics of the members to determine what kind of walks are needed for all.

**AP**-LH to consider the option of using office 365 or mailerlite?

**5. Walk Leader training feedback**-well organised but consensus was that it was complicated. Extension day to be considered to boost confidences and use of a 'professional navigator' in future.

**6. Walking Holidays**-Pembrokeshire plans all going well, food to be organised, money is in the social account. Rhossili trip is also full.

**AP** - Martin Hills to reimbursed. Check parameters of social account and add JG and RC.

**7. Devon Area AGM feedback**-issues regarding new joiners raised with Nicola Fickling but reply was not satisfactory?

**8. Constitution**- A review of the Constitution by the Secretary determined that quorum is a minimum of five committee members, of which one would be the Secretary. The Secretary, in calling meetings, should make every effort to include the Chair, Treasurer, and Secretary. The Constitution is not the best worded document but has existed since 2007 without challenge. No changes are currently

proposed. A copy of the Constitution must be available to all members. LH will post a copy on the website.

**AP**-LH to add link – done.

**9. UK GDPR**-discussion and agreement around committees' responsibilities.

**AP**-LH to add link-done

**10. Diversity, Equality and Inclusion policy**- It was agreed that the group should be inclusive to all. Whether PR could offer walks for everyone would depend on the willingness of walk leader to put on the walks.

**AP**- LH to draft a policy (done).

**AOB**

**DB**- Could we have a 'long walks library'? the intention being to share walk information and add to webpage ? recognised this would need agreement of the walk leader. More to follow.

**2025 evening walks** – OK offered to lead the first walk 1/5. Usually run to end of Aug.

**Plymouth outdoors** – DB/JG cannot attend the next meeting and not sure how useful this partnership is for PR.

**11.** Date Time and Venue for next meeting.

Sat 19<sup>th</sup> July 10-12am, location East End Community Centre

Meeting ended 12:10